



LEGISLATIVE COMPLIANCE POLICY

Policy number	10	Version	1
Drafted by	Mark Dowling	Approved by	July 2021
Responsible person	Mark Collier	Committee on	
		Scheduled review date	July 2022

INTRODUCTION

The operations of Southside Beekeepers Club are subject to a wide range of legal requirements, embodied in legislation, regulations, licenses, codes, guidelines and similar binding instruments. These include (but are not limited to):

- Occupational Health & Safety legislation
- Anti-discrimination legislation, including that relating to equal opportunity, racial vilification and disability discrimination.
- Taxation legislation
- Privacy legislation

PURPOSE

This document sets out Southside Beekeepers Club's policy for compliance with the law and the governance structures, responsibilities and processes that have been established to give effect to that policy.

POLICY

Southside Beekeepers Club is committed to the highest standards of integrity, fairness and ethical conduct, including full compliance with all relevant legal requirements, and requires that all Committee members and Members acting on its behalf meet those same standards of integrity, fairness and ethical behaviour, including compliance with any legal requirement.

There is no circumstance under which it is acceptable for Southside Beekeepers Club or any of its members to knowingly and deliberately not comply with the law or to act unethically in the course of performing or advancing Southside Beekeepers Club's business.

AUTHORISATION

Signature of Committee President

.....

Name of Committee President

.....

Date of approval by the Committee



LEGISLATIVE COMPLIANCE PROCEDURES

Procedure number	<<insert number>>	Version	<<insert number>>
Drafted by	<<insert name>>	Approved by CEO on	<<insert date>>
Responsible person	<<insert name>>	Scheduled review date	<<insert date>>

RESPONSIBILITIES

1. The Committee will:

- Review and monitor the leadership and commitment given to legislative compliance through active promotion of the organisation's Legislative Compliance Policy.
- Review compliance management objectives and plans for legislative compliance.
- Monitor compliance performance by way of periodic reviews.

2. The Committee President will:

- Monitor performance against legislative compliance objectives and plans, and report to the Committee on progress toward accomplishment of objectives.
- Where appropriate, delegate responsibility for compliance to Committee members with responsibility for particular sections.
- Promote a culture of effective legislative compliance across the organisation.
-

3. All members will

- Ensure that they are aware of any legal requirements that apply to their activities and that they comply with them.
- Report all incidents of breaches of legal requirements.
- Where appropriate, suggest ways in which practices, systems and procedures could be improved so as to reduce the likelihood of a breach occurring.

PROCESSES

The Committee will, at least once a year, feature as an agenda item the monitoring of compliance performance.

Legislative compliance objectives and plans will be prepared by the Committee President, approved by the Committee, and held on file.

Delegation by the Committee President of responsibility for compliance in any area will be managed by the Committee.

RELATED DOCUMENTS

- Legislative Compliance Policy

AUTHORISATION

.....

Signature of Committee President

.....

Name of Committee President

.....

Date of approval by the Committee